



NEW LIFE CAMP

2 CORINTHIANS 5:17 "THEREFORE IF ANY MAN BE IN CHRIST, HE IS A NEW CREATURE;"

WWW.NEWLIFECAMP.ORG

Staff Information Booklet



Table of Contents

Staff Categories	3
About Volunteering	4
Frequently Asked Questions	5
Volunteer Staff Application -General Information	6
Volunteer Staff Application –Health Section	7
Volunteer Staff Application –Camp Section	8
Volunteer Staff Application – Commitment Section	9
Character Reference Form	10



Staff Categories

Full Time Staff—men and women that work year round and provide the camp with the efforts needed for its day to day operations.

Adult Volunteer Staff—volunteers age 18 to 100 who provide the camp with their services on a part time basis. Some serve for a week or more, some only for a few days but all are needed at the camp. Adult Volunteers may serve in the following areas: Healthcare, Food Service, Grounds, Maintenance.

College Volunteer Staff—these young energetic men and women are needed to fill the counselor and program positions during our summer camps. They are of college age and serve a minimum of 1 week up to 10 weeks of summer camp. College Volunteers may serve in the following areas: Counselor, Lifeguarding, Water Games, Camp Store, Snack Shack, Archery, BB Guns.

High School Volunteer Staff— young people age 14 to 17 with the willingness to serve in various areas of camp from doing dishes to mowing lawns. 1 week up to 10 weeks of service are available. High School Volunteers may serve in the following areas: Housekeeping, Dining Hall, Kitchen, Grounds, Maintenance.

Service Project Groups— the time and talents of many are needed year round to help maintain the buildings and grounds at the camp. We have spring clean ups and various other projects scheduled throughout the year and could use your help. If you and your group are interested in volunteering your time and talents please contact us here at the camp.



About Volunteering

It would be hard to imagine the camp without the many volunteers and supporters that it takes to make the camp operate at an effective level. We believe that God was able to use their willingness to serve, along with their gifts He has provided them; to bring the “good news” to thousands of campers over the years. God has also used them to remodel, paint, construct, upgrade, make improvements, clean the grounds and cut wood. These and many other projects were completed because of their support of what God is doing here at the camp.

In Ephesians 4:12-16 the Apostle Paul compares the body of believers (the church) to our own physical bodies. He says that when all of the joints of our body (you and me) do our share and work together with Christ being the Head of our body (where we get our direction) then we will see growth in the body itself. We have numerous opportunities for you to get involved here at the camp. All of us have a way that we can help; some of us can paint, some clean, some cook, some of us are plumbers, some electricians, some builders, some garden, some sew. It takes all of us to make the ministry here at the camp grow and be an effective work for all of eternity!

At New Life Camp our mission is to present the Gospel of Jesus Christ to all who attend and to encourage them in their daily walk. When volunteering here at the camp you would be part of a team effort in achieving these objectives. Although your job here may not be a glamorous one you will be contributing to the mission by doing the tasks that must be done to meet our objectives. Please pray and ask God how you can be used here at the camp.



Frequently Asked Questions

- ***Where would I stay?*** Depending on the volunteer group you apply for will dictate where you will be staying. Housing is made available for you here at the camp. During the summer months our campsites are available for your camping equipment as an option. (please contact our office for details.)
- ***What is a typical day volunteering like?*** The tasks of our volunteers varies from season to season and camp to camp but a typical workday includes 6 to 8 hrs of work with opportunities to attend chapel sessions and to relax throughout the day.
- ***Can my whole family volunteer?*** Yes, if they fit into one of our volunteer categories. We do not have the facilities to provide housing and supervision for your children while you are volunteering at the camp.
- ***Can I bring my pets?*** No, state requirements for children's camps do not allow us to have domestic animals on the premises.
- ***Do I need special skills?*** No, just a willingness to be used and a desire to be part of what God is doing here at the camp. We will train you in the areas you will be serving upon your arrival. (lifeguards and healthcare volunteers will need proper certificates to apply.)
- ***How do I get started?*** Start by filling out a staff application in its entirety and send it to our office. Once we receive your application we will contact you after reviewing the information.
- ***More questions?*** Contact our office at (989) 685-2949 or e-mail us at info@newlifecamp.org



Volunteer Staff Application

General Information Section

Please check the box next to the volunteer position you are applying for.

Adult Volunteer College Volunteer High School Volunteer

Please Print

Last Name _____ First _____ Middle _____ Age _____

Social Security # _____ Phone# _____

Parent or Guardian Name (s) _____

Parent or Guardian Phone # _____ Emergency Contact Phone# _____

Street Address _____

City, State, Zip _____

E-Mail Address _____ Gender: Male Female

Marital Status: Single Engaged Married Separated Divorced

Home Church _____ Pastor's name _____

Church address _____

Church phone# _____

High School Volunteer

High School Attending _____ Grade entering _____

College Volunteer

School Attending _____ Years attended _____



Volunteer Staff Application

Health Section

How do you rate your health? Excellent Good Poor

Do you have any physical, mental, or medical impairment or disability that would limit your performance here at the camp? Yes No

If yes, please explain _____

If you are applying for our summer program you must have a recent **T.B. Skin Test**. You must submit a copy of your card signed by your Doctor or Health Care worker to us with this application.

Many of the tasks around camp involve duties in the Kitchen area. Michigan Food Law has determined that with appropriate steps the transmission of food borne illness can be greatly lessened. Please read this information and carefully answer all questions. Your understanding of these symptoms as well as your voluntary exemption from work when the following symptoms are present are required by law and will enhance the health safety of those we serve here at the camp. All information will be held in strictest confidence.

Have you ever been diagnosed as being ill with typhoid fever, shigellosis, Escherichia coli 0157:H7 infection, or hepatitis A? Yes No

Have you ever been exposed to, or suspected of causing a confirmed outbreak of any of these illnesses? Yes No

Do you live in the same household as a person diagnosed with any of these illnesses? Yes No

Do you have a household member attending/working in a setting where there is confirmed outbreak of any of these illnesses? Yes No

While serving here at the camp, I agree to report the following to the person in charge:
Diarrhea, Fever, Vomiting, Jaundice, Sore throat w/fever, lesions containing pus on the hand, wrist or any exposed body part.

I have read and understand the requirements concerning my responsibilities under the newest food code as stated above. I also agree to comply with: (1) reporting requirements specified above involving symptoms, diagnoses and high-risk conditions. (2) work restrictions or exclusions that may be imposed on me. (3) good hygienic practices (especially through hand washing).
I understand it is my lawful obligation to comply with these guidelines of the food code.

Signature _____ Date _____



Volunteer Staff Application

Camp Section

Do you have any training or certificates in the following areas?

- | | |
|---|---|
| <input type="checkbox"/> Responding to emergencies, 1st Aid | <input type="checkbox"/> Red Cross Basic Water Safety |
| <input type="checkbox"/> Life Guarding | <input type="checkbox"/> Water Safety Instructor |
| <input type="checkbox"/> CPR Certification | <input type="checkbox"/> Boating Safety |
| <input type="checkbox"/> Rifle Safety | Other _____ |

In what area of camp are you most interested in serving?

- | | |
|--------------------------------------|---------------------------------------|
| <input type="checkbox"/> Health Care | <input type="checkbox"/> Food Service |
| <input type="checkbox"/> Maintenance | <input type="checkbox"/> Grounds |
| <input type="checkbox"/> Program | |

Please state why you want to serve here at the camp _____

Have you served at a camp in the past? If so, where _____

Do you consider volunteering at camp a ministry/mission service? Yes No

Briefly describe your salvation experience _____

Serving at camp requires you to be completely giving of yourself. It can be strenuous and tiring but it is also rewarding if your focus is on serving Him. Are you prepared to give yourself fully to the work the Lord would have you do here at camp? We are continually asking the Lord to hand pick our staff and are trusting that he will provide. Your wanting to serve here at the camp is very important to us. Continually be giving this matter to the Lord in prayer as we will be also. We look forward to seeing who the Lord will bring our way.



Volunteer Staff Application

Commitment Section

As we are all aware, the regard for life and moral absolutes in our society has deteriorated. We feel and obligation to do all in our power to protect our campers form the threat of harm. In an effort to comply with the recommendations issued for all camps by the Michigan Office of Children and Adult Licensing, we ask for your cooperation in giving us the following information.

Date of Birth _____ Driver' License# _____ State _____

Have you ever been convicted of any offense other than a traffic violation? Yes No

Have you ever been convicted of (or are you the subject of pending charges for) any offense involving actual or attempted child abuse or sexual molestation in any state or county?

Yes No

If yes to either of the above questions, please provide details including dates and how it was resolved. _____

Please have three character reference forms sent to New Life Camp using the **New Life Camp Character Reference Form**. Select adults (but not relatives) to fill out these forms. One should come from your Pastor, Youth Pastor or another church leader. Provide each person with an envelope addressed to New Life Camp and attach postage. This will speed up the application process by making their job easier. He or she will send it directly to us here at New Life Camp. Your application cannot be processed until all three references have been reviewed by New Life Camp.

"I have read and fully understand all questions requested in this application. I certify that all answers given by me are true, accurate and complete. I understand that the completion and/or execution of this application does not insure me a volunteer position, nor does it obligate me or the organization in any way. I fully understand that the omission and/or misrepresentation of facts requested may be cause for immediate dismissal without prior notice. I authorize the organization to contact the personal reference I have supplied. I further authorize the New Life Camp to conduct a criminal background investigation if such a check is deemed necessary. If accepted for volunteer service, I agree to abide by all New Life Camp rules and guidelines. I have read, understand and agree to the above."

Applicant's Signature _____

Date _____

This form is confidential and will be kept on file as a legal reference document.



Character Reference Form

Date _____

To: _____

_____ has applied for a volunteer position here at New Life Camp, and has given your name as a reference. We expect our volunteer staff to make a positive contribution to the moral and spiritual life of each camper that may cross their path. The strength of character, Christian testimony and emotional maturity of our staff is vitally important to the success of the ministry. We would appreciate any specific comments you might make which would help us determine the ability of the applicant to fill this vitally important position. All information will be held in strict confidence.

How well do you know the applicant? Very well Casually Not at all

Does the applicant show reasonable maturity and responsibility? Yes No

Are you aware of indiscrete or immoral behavior by the applicant? Yes No

Does the applicant respond positively to those in authority? Yes No

Knowing the applicant as well as you do, would you encourage us to accept the applicant?
 Yes No

Please take a minute to write down any other information you would feel we would benefit from in the spaces below. _____

Signature _____ Date _____

Printed Name _____ Title (if applicable) _____

Contact Phone# _____



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